



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

BANIATANGI, BHUBANESWAR-752060, INDIA

(Approved by AICTE & Govt. of Orissa, Affiliated to BPUT)



Ref. No: GIET/AC/0215/2020

Date: 21/05/2020

NOTICE

In pursuance of Ministry of Home Affairs, Government of India Order Vide No. 40-3/2020-DM-I (A) dated 17th May, 2020 with a view to ensure strict social distancing and isolation to contain the spread of COVID-19 pandemic, the lock down in the entire country has been extended for a further period of two weeks with effect from 17.05.2020 till the midnight of 31.05.2020.

Therefore, in continuation to notice vide no. GIET/AC/0193/2020 Dated: 04/05/2020, the following guidelines are issued as further lockdown measures for strict implementation:

1. Work from Home through online mode will continue till 31/05/2020 as usual except those working in essential services.
2. Installation of Aarogya Setu App in each and every individual staff's mobile for covid-19 is mandatory.
3. As per the govt. decision, staffs related to academic, administration and maintenance jobs can attend office on rotation/shift basis while adhering to the guidelines of COVID-19 such as use of mask, proper hand sanitization with maintaining social distancing.
4. Faculty members are advised to complete the syllabus of 2nd and 4th semester subjects of all respective courses of the college by 27/05/2020.
5. All the HODs/Managers are requested to circulate the notice among all the subordinate members through email and ensure that the completion of entire syllabus of their respective departments must be accomplished by the said duration.
6. All are requested to follow the institute website from time to time for further continuing information.

By the order of Principal,

**Prof. In-Charge Academics
GIET, Baniatangi, Khurda**

Copy to:

1. Honorable Vice Chairman for kind information.
2. Principal (Diploma)/Dean (Admin)/All HODs/PIC-EXAM / PIC-Student Affairs, / IQAC
3. AO(Services)/ Facility Manager/ PRO
4. All Notice Board/ Website